

**Jackson County Water and Sewerage Authority**  
**Board Meeting Minutes**  
**February 13, 2025**

Chairman Chris Nichols convened the Jackson County Water and Sewerage Authority Board Meeting at 6:03 p.m. on February 13, 2025.

Member Attendees: Chairman Chris Nichols, Vice Chairman Tommy Benton, Kevin Poe, Dave Ehrhardt and Jim Dove.

Also Present: Attorney Paul Smart; Authority Staff - Joey Leslie, Mark Dudziak, Judy Smith, Harold Garrison, Nathan Hester, Karen Long, Jordan Waters, Maggie Adams, Ronna Berrong, Caleb Baughcum, and Matt Wyatt.

### **Approval of Previous Minutes**

Member Dove made a motion to approve the minutes from the January 9, 2025 board meeting

Member Ehrhardt seconded the motion. The motion was carried with no objection, and all board members present voted.

### **Operating Reports**

Finance Director Judy Smith presented operating reports for December 2024, highlighting:

- 104.4 million gallons purchased, 91.6 million gallons sold.
- 9.2 million gallons used for flushing.
- 5.5 % increase in billed water usage, 14% increase in billed sewer usage, compared to a year ago.
- Gain of 17 water and 19 sewer customers.
- 2024 total water connections purchased 549, sewer 351
- Workorders completed - 504
- Backflow tests completed – 62
- Aging meter change out – 14
- New installations – 30
- Assistant Finance Director Maggie Adams received her CPA license

### **New Business**

*GAWP Award Presentation*

### **Department Reports**

#### **Wastewater**

- MOWWTP Total gallons treated: 25.64 million Monthly Average : .826 mgd Monthly Peak: .928 mgd
- Sewer Connections Inspected in December: 16
- Completed 267 work orders last month
- All CMOM and sewer Ratt inspections were completed in 2024 with no major deficiencies found.

#### Monthly Highlights:

Both the Wastewater plant and collection system experienced numerous issues with unflushable wipes during the holidays, this caused a compliance issue at the plant and several maintenance headaches for our collections crew.

Vice Chairman Benton asked if we notify our customers to stop flushing wipes. Manager Leslie said we post it on Facebook and Finance Director Smith said Customer Service educates our customers.

Vice Chairman Benton asked what the biggest problem is when we find a fire hydrant not working. Water Manager Garrison said when they are closed, they are being tightened too much.

#### **Water**

- 214 work orders completed
- Installed four new meter stubs
- Six hydrant repairs
- Cleaned and inspected water pump stations
- Checked for six leaks
- Replaced two hydrants
- Repaired two main line leaks
- Cut off one tap
- Checked all Plc batteries at tanks and pump stations
- Winterized sensing lines at four tanks
- Exercised 176 valves
- Demoed broken sidewalk and repoured driveway at Traditions lift station
- Processed 847 locates
- Marked– 209 and 124 sewer
- 41 ongoing large projects

#### **IT**

- Finished setting up Executive Conference room and Training room
- Updated antiviruses on all computers

#### **Engineering Report**

- Met with Jefferson's engineer on Parks Creek. Plans are supposed to be complete by February 28<sup>th</sup>.

## **Managers' Report**

- More promising well sites.

## **Executive Session**

Member Poe made a motion to go into Executive Session at 6:34 pm.

Member Ehrhardt seconded the motion. The motion was carried with no objection and all board members present voted.

Member Ehrhardt made a motion to come out of the Executive Session at 8:00 pm.

Vice Chairman Benton seconded the motion. The motion was carried with no objection and all board members present voted.

No action was taken.

The meeting was adjourned at 8:00 pm.

Karen Long  
Board Secretary